



## WEST OSO INDEPENDENT SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT  
5050 ROCKFORD DRIVE  
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Subject: Medication Administration During School Hours

Dear Parent/Guardian:

School Board Policy states that schools may not give any prescription medication(s) to children during school hours unless a *Physician and Parent Authorization Form* is completed by a licensed health care provider and the parent/guardian. This form can be obtained at the school nurse's office. All *Physician and Parent Authorization Forms* are valid for the **current school year only**. A new form is required if there is a change to type, dosage and frequency and at the beginning of every new school year. At no time will a student be allowed to carry prescription or nonprescription medications for the health and safety of the students.

Prescription medication given at school must be provided in the original container with original pharmacy label. A completed *Physician and Parent Authorization Form* must be completed within three (3) school days and received by the school nurse in order for the medication to be given at school.

Any over-the-counter medications must be in the original container with a written note signed and dated by the parent/guardian in order for medication to be given during school hours. The note is only good for ten (10) school days.

School personnel should be informed of any side effects or complications which may result from taking the medication.

Parents are responsible for seeing that adequate supplies of medication are provided for the school. **Students may not bring the medications to school. Medication(s) must be brought to school by an adult.**

Sincerely,

M. Flores, RN

West Oso ISD District Nurse